



EMPLOYMENT APPLICATION

INSTRUCTIONS: This application must be filled out in its entirety. Incomplete applications will not be considered. You are welcome to attach a resume, but the application must, nevertheless, be completed.

NAME: Last, First, M.I.			SSN#		Tel. #				
Street Address				City		State/Zip	Email		
Desired pay:	Referred by:		Date available to work		Total Hrs. available per week		Available Full Time___ Part___		
Age 17 or under?	Do you have a valid driver's license?		Will you work . . . (Yes/No) Saturday_____ Overtime_____						
Available (Yes/No) Sat.____ Sun.____ Overtime_____	Desired Schedule <u>From Time:</u> <u>To Time:</u>		Mon	Tue	Wed	Thur	Fri	Sat	Sun

Education and Training	Last Year Completed	Did You Graduate?	Are You Still Enrolled?	List Degrees or Diplomas
High School Name and Location				
Course of study:				
College(s) Name and Location:				
Course of study:				
Other Education or Training				
Credentials:				
Cashier Experience or Skills:				
Computer Experience or Skills:				

Personal Information		
Can you lift and maneuver parcels weighing up to 70 lbs.?		Can you stand for 3-hour periods?
Have you ever been convicted of a felony? <small>(will not necessarily result in disqualification)</small>	If yes, what offense?	Date and Place of disposition:
Do you have the legal right to remain and work permanently in the United States?	If not, please list your Visa or Work Permit number:	
Please write a few sentences on: (1) Why you are applying at our business, (2) What you offer us as a co-worker, and (3) What you expect of us as an employer.		

---Please Complete Other Side--

Your EMPLOYMENT RECORD please. Begin with CURRENT or most recent employer, including Military Service. May we contact your present employer for references? ___ Yes ___ No

Company Name:	Salary: \$	Dates: From _____ To _____
Address: _____ City: _____ State: _____	Tel. # _____	
Name & Title of Supervisor:	Your Position:	
Your reason for leaving:	Describe the work you did:	

Company Name:	Salary: \$	Dates: From _____ To _____
Address: _____ City: _____ State: _____	Tel. # _____	
Name & Title of Supervisor:	Your Position:	
Your reason for leaving:	Describe the work you did:	

Company Name:	Salary: \$	Dates: From _____ To _____
Address: _____ City: _____ State: _____	Tel. # _____	
Name & Title of Supervisor:	Your Position:	
Your reason for leaving:	Describe the work you did:	

Company Name:	Salary: \$	Dates: From _____ To _____
Address: _____ City: _____ State: _____	Tel. # _____	
Name & Title of Supervisor:	Your Position:	
Your reason for leaving:	Describe the work you did:	

Which of these has been the most valuable work experience and why: _____

Please list three (3) personal references:

Name _____ Address _____ Tel.# _____

Name _____ Address _____ Tel.# _____

Name _____ Address _____ Tel.# _____

Affidavit

I certify that the information and statements in the previous two pages are true and without consequential omissions of any kind. I agree that the company shall not be liable in any respect if my employment is terminated because of falsity of statements, answers, errors, or omissions made by me in this application for employment. I authorize this prospective employer to contact the companies, schools, people and references above for information about me and their release of personnel, academic, and other records concerning me. I further agree that, if employed, I will conform to my employer's rules and regulations and understand that, unless specifically agreed in writing, my employment can be terminated with or without cause or notice, at either my option or my employer's. I also understand and agree that any company manuals, property, or uniforms distributed to me during the course of my employment shall not be construed as a contract, and that the value of such property may be deducted from my final paycheck if not returned by date of said paycheck. If hired, I understand that there is a 90-day probationary period.

Signature _____ Date _____